

**Research Retreat Abstract Instructions and Template 2025**

**Title & Authors:**

**Background & Hypothesis:**

**Objective:**

**Methods:**

**Results:**

**Conclusions:**

**Abstract Format (due 11:59pm Monday February 10, 2025):**

* Abstract must fit within the text box (4.5 x 6.5”) below and contain:
  + Title
  + Authors
  + Background and Hypothesis (QI: brief description of the context and problem)
  + Objective or Aim (QI: SMART aim and global aim statements)
  + Methods (QI: describe measures, PDSA cycles, and how data were displayed over time)
  + Results (QI: summary of results vs. control)
  + Conclusions (QI: include lessons learned and next steps)
* The font and font size provided (Arial 9) must be used. Please do not delete the subheadings provided in the box below. This Abstract will be included in the final Retreat Program.
* Do not refer to figures and tables in your abstract, and do not include additional materials besides the box below.
* Do not expand the submission box.
* Save the **Word document** as **“LastName.FirstName.PEDS2025R”** and upload via the [Qualtrics submission form found here](https://duke.qualtrics.com/jfe/form/SV_9ofXOHCljl8JLcq). The submission form will be open until **Feb 10, 2025 at 11:59pm**.
* *Presenting Author Name on survey will be considered/contacted for poster/oral presentation.*