**Department of Pediatrics Summary of Accomplishments for 2021-22**

*Please include an updated CV in Duke format, with the current academic year’s activities highlighted in yellow, and**update your Scholars at Duke Profile (*[*https://scholars.duke.edu/people*](https://scholars.duke.edu/people)*, search your name and then click ‘manage this profile’).*

*The following information is intended to* ***supplement the updated CV*** *and provide an opportunity to discuss your accomplishments in all the activities you participate in a well-rounded manner.* ***Please note****: Not everyone will have activities in each category, and some activities could fall under several categories, just choose the most applicable category to document. The most important aspect of this document is the conversation it generates, and ideally, the discussion generated will not be limited to the annual review process.*

**Name/Degree:** Click or tap here to enter text.

**Academic Rank and Title:** Click or tap here to enter text.

**Division:** Click or tap here to enter text.

**Define the 1-year time period covered by this review:** Insert date here (e.g. July 2018-June 2019)

***ADDITIONAL ACCOMPLISHMENTS NOT INCLUDED ON CV***

**Patient Care/Clinical Knowledge** (may include QI/PI initiatives, development of new clinical programs, development/revision of protocols, CPGs, standards of care, new clinical informatics tools, etc.)

Click or tap here to enter text.

**Teaching/Mentoring** (may include supervision/oversight of trainees in clinic, curriculum/program development, and development of educational materials, other formal or informal educational activities or achievements, etc.)

Click or tap here to enter text.

**Advocacy** (may include committee work or task force development; legislative, policy or regulatory/lobbying work, community activity or education, social media activity, etc.)

Click or tap here to enter text.

**Research** (may include scientific area(s) of interest and development, number of grants submitted in last year and status of each, any involvement in research not adequately represented on CV, etc.)

Click or tap here to enter text.

**Justice, Equity, Diversity, Antiracism, and Inclusion** (may include committee work or task force development, community or educational initiatives, program development or leadership, contributions to faculty recruitment and retention, other formal or informal activities or achievements, etc.)

Click or tap here to enter text.

**Service and Leadership** (may include contributions to faculty recruitment and retention, institutional or practice-specific meetings in which you regularly participate, and leadership in initiatives at an institutional, community, or national level that are not adequately captured in your CV, etc.)

Click or tap here to enter text.

**Department of Pediatrics Summary of Accomplishments**

**GOALS FOR 2020-21**

**List what you consider as your top three accomplishments from the prior academic year:**

Click or tap here to enter text.

**Please provide a brief update on stated goals from the prior academic year:**

Click or tap here to enter text.

**I have updated my Scholars at Duke Profile (Initial here):\_\_\_**

**I have reviewed my MedHub teaching evaluations from trainees (initial here):\_\_\_**

**List 3 goals for 2021-22:**

|  |  |
| --- | --- |
| **Domain (clinical, education, research, advocacy, JEDAI, leadership, personal, other)** | **Goal in next 12 months (make specific, measureable, achievable, relevant)** |
| **1.** |  |
| **2.** |  |
| **3.** |  |

**How can the division / department help you reach your goals for the upcoming year?**

Click or tap here to enter text.

**REVIEWERS COMMENTS**

**DIVISION CHIEF SOA MEETING NOTES/COMMENTS**

*This is an opportunity to engage your division members on their career goals and assure mentorship is being provided.* ***Please provide notes to document the annual SOA meeting with your faculty member and each sign to acknowledge the discussion.***

|  |  |
| --- | --- |
| **Domain** | **Comments/Notes** |
| **Patient Care / Clinical Knowledge / Performance Improvement** |  |
| **Teaching**  Evals reviewed? \_\_\_\_ (initial) |  |
| **Research** |  |
| **Service and Advocacy** |  |
| **Justice, Equity, Diversity, Antiracism and Inclusion efforts** |  |
| **Professionalism** |  |
| **Mentorship Committee in place, meeting, and fulfilling needs of the faculty member?**  *\*\* please enter names of committee members, if applicable* |  |
| **Timeline for promotion and next steps to achieve** |  |

**Faculty strengths:** Click or tap here to enter text.

**Opportunities for growth or improvement:** Click or tap here to enter text.

**DOCUMENTATION**

**Date of Review Meeting:** Click or tap to enter a date

**Reviewer’s Signature** (if not chair): Reviewer’s Signature, Degree, Title

**Department Chair’s Signature:** Chair Signature

*Please check here if the faculty member upholds the highest standard for professional conduct and ethical behavior as stated in the*  [*Duke School of Medicine Statement on Faculty Professionalism*](https://medschool.duke.edu/about-us/faculty-resources/office-faculty/faculty-professionalism/statement-faculty-professionalism#:~:text=All%20School%20of%20Medicine%20faculty,courtesy%2C%20respect%2C%20and%20dignity)

*Please check here if the faculty member has a mentoring committee in place, and if not checked, please enter the rationale below or plans to establish the committee*

Click or tap here to enter text.

**Faculty Member’s Signature:** Faculty Member’s Signature

**Date:** Click or tap to enter a date

I have reviewed this document with my reviewer/chair. My signature may not imply agreement – a faculty statement may be attached.